

**NORTHWESTERN ONTARIO MUNICIPAL ASSOCIATION
POLICY REGARDING THE ROLE OF THE TREASURER**

Policy Number: F002

Policy Statement

As required by the Constitution, the Treasurer is responsible to oversee the financial operations of the organization.

Responsibilities

1. The Executive Director will provide the Treasurer with a list of cheques that have been paid each month for review and approval.
2. The Executive Director will notify the Treasurer of any invoices or expense reimbursement requests that are questionable or do not comply with the policies of the organization. When required, the Treasurer will provide direction on the appropriate course of action or will forward issues and concerns to the Executive and/or Board for discussion.

Adopted by the Board of Directors, November 16, 2011, Thunder Bay